

## **August 27, 2024 Job Posting – Van Buren Public Library Director**

**Introduction:** The Van Buren Public Library is looking for their next director. We are looking for someone who possesses: a passion for delivering high quality library services in a small, rural library setting; an ability to think outside the box; a vision for library services and the drive to carry out that vision. Are you outgoing, organized, and eager to start from the ground up in returning a library to being an anchor of its community? If so, we encourage you to apply.

**Description:** The Van Buren Public Library is an Indiana Class C Public Library that serves a population of around 2,000 in Van Buren Township in Grant County. The Library Director is responsible to the Board of Trustees for the operation and management of all library services and administration. These include administering library business, formulating policies, overseeing the budget, submitting required reports to the Indiana State Library and Indiana State Board of Accounts, supervising employees, purchasing, and overseeing collection development, cataloging, technology, and the care and maintenance of the building and grounds. The director will be expected to promote excellent public program services and maintain professional relationships with schools, civic organizations and other community entities.

**Qualifications:** High school diploma required. The candidate must meet the qualifications for LC-7 certification or be able to meet that qualification in the future.

**Salary:** \$18.00 to \$20.00 per hour. 35 hours per week. Enrollment in Indiana Public Employee Retirement Fund.

**Contact:** Candidates should send letter of interest and resume, to: Eric Hinderliter, Van Buren Public Library, P.O. Box 405 Van Buren, IN 46991. Or email: [director@vbpl.lib.in.us](mailto:director@vbpl.lib.in.us).

**Deadline:** Resumes and letters of interest accepted through September 9.